



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF STATE UNIFORM PAYROLL

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This memo has been replaced with OSUP MEMO [#2009-52](#).

September 11, 2006

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2007-09

TO: All ISIS HR Paid Agencies

FROM: Jena W. Cary
Director

SUBJECT: New Worker's Comp FMLA Absence Type (LDFM)

A new absence type code (LDFM) is now available to use when an employee is on worker's comp and FMLA concurrently. This code will reduce leave quotas in the following order: Sick (LB), Straight Time K (ST K), Annual (LA). The use of the new LDFM code is **necessary** for agencies and this office to determine when the absence is a worker's comp absence, for reporting purposes and correct leave usage. Refer to ISIS HR On-line Help for other required entries needed to reduce the FMLA quota balances. Agencies should discontinue the use of absence type code LBFM in worker's comp situations.

The LD worker's comp code rolls through Sick (LB), 1.5K, Straight Time K (ST K), Annual (LA). Agencies should continue to use LD when an employee is granted the use of 1.5K, whether or not they are on worker's comp and FMLA concurrently.

For questions on ISIS HR entry, contact the ISIS HR Help Desk at (225) 342-2677. For any additional questions, contact a member of the OSUP Wage and Tax Administration Unit at _doa-osup-wta@la.gov or (225):

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